



**San Francisco Unified School District
School Health Programs Department**

1515 Quintara Street
San Francisco, CA 94116
TEL 415-242-2615
FAX 415-242-2618

www.sfusd.edu/health/shpd/shpd.html

**Coordination and Implementation of Student Support Services
High School SAP Workshop
Saturday, February 3, 2001**

Goal: To formalize and clarify the coordinated service system for enhanced student success.

Objectives:

- Understand how to implement key components of a coordinated service system.
- Identify key forms/tools which are utilized within the coordinated service system.
- Increase staff awareness of the referral process, case preparation, SAP meeting structure, resource coordination, follow-through on recommendations, and feedback to the referral source
- Identify next steps to improve the coordinated service system at school sites.
- Introduce and explain student transitions pilot.

Agenda

8:30AM-8:50AM	Check-In	
8:50AM-9:15AM	Welcome and Introductions	Meyla
9:15AM-10:30AM	Tips Sheets and Forms A-D	
	1. Referral Process and Staff Awareness	Ardis
	2. Case Preparation, Meeting Structure	Howard/Meyla
	3. Resource Coordination	Vicki/Wayne
	4. Parent Involvement	Nellie
10:30AM-10:40AM	Break	
10:45AM-11:30PM	Tips Sheets and Forms E-G	
	5. Follow-Up on Recommended Actions	Howard
	6. Feedback to Referral Source	Angie
	7. Student Success Teams	Howard
11:30AM-12:30PM	Planning	
12:30PM-1:15PM	Transitions Pilot	Angie
1:15PM-1:30PM	Evaluation/Closure	Smruti/Meyla